

EVANGELICAL THEOLOGICAL SEMINARY

on August 22, 2022, announces

CALL

for the mobility of teaching staff within the Erasmus+ program key activities 1 within the program countries (KA131) for the academic year 2022/2023.

General conditions of the Call

Terms used in the Ordinance, which have a gender meaning, regardless of whether they are used in the masculine or feminine gender, include the masculine and feminine genders in the same way.

In December 2020, the Evangelical Theological Seminary was awarded the Erasmus Charter for Higher Education (ECHE), which enabled the university to participate in the Erasmus + program for the period 2021-2027.

Within the framework of the ERASMUS+ Program - Key Activities 1, the Evangelical Theological Seminary (hereinafter ETS) announces a Call for the allocation of financial support to teaching staff who go to foreign higher education institutions or organizations.

The main goals of Erasmus+ mobility are: gaining new experiences in the field of higher education, language and culture, promoting cooperation between higher education institutions, acquiring new knowledge and skills that are important for carrying out activities in the current workplace, and contributing to the creation of the European Higher Education Area. The purpose of the stay of teaching staff abroad is to teach.

Mobility for the purpose of teaching can last a minimum of 2 days, and a maximum of 2 months, with the condition of holding at least 8 hours of classes per week. Days spent on the road are not included in the mobility period.

Mobility can be realized at higher education institutions or organizations in program countries (EU member states and North Macedonia, Serbia, Iceland, Liechtenstein, Norway, and Turkey). In the academic year 2022/23. mobility can be realized in the period from September 1, 2022. until 31.07.2023.

Eligible applicants and conditions for exercising the right to financial support

All members of the teaching staff of VETU who are employed at VETU based on an employment contract, as well as external collaborators who have a valid work contract or other

form of business cooperation contract, can apply for the call. Applicants should have Croatian citizenship or the citizenship of another country participating in the Erasmus+ program (EU member states, EFTA states).

Applicants should have a scientific-teaching title, an artistic-teaching title, or a teaching title. Employees in the status of assistant and senior assistant can apply for the activity of holding classes if they are involved in the performance of classes at VETU.

At the same time, the consent of the superior person is required on the candidate's absence from the workplace during mobility.

The mutual rights and obligations between lecturers selected to participate in the Erasmus+ program, the host foreign organization/institution and VETU will be regulated by the Mobility Agreement. The mutual rights and obligations between the selected candidates and VETU will be regulated by the Agreement on the allocation of financial support for the approved period of mobility between VETU and the teacher selected to participate in the Erasmus+ program.

A prerequisite for the realization of mobility is an Erasmus+ inter-institutional agreement concluded between VETU and a partner higher education institution abroad (the institutions are listed in the instructions for applying for the competition). The list of partners is not final, as negotiations are ongoing with other European higher education institutions.

Application documentation

1. Application form for teaching staff (completed and signed correctly)
2. Curriculum form
3. Invitation letter from a foreign institution
4. CV (Europass CV format)
5. Copy of ID card or valid travel document (as proof of citizenship)
6. Certificate of employment at VETU, which shows that the candidate has an employment contract or a valid employment contract during the entire period of stay at a foreign higher education institution
7. Signed consent of the superior person (employer) for the candidate's absence from the workplace during the planned Erasmus+ mobility
8. Form for persons with special needs (if necessary)

Amount of financial support

The amounts of financial support for staff depend on the duration of the activity for which they are applying within the framework of this Call and are specified in the Instructions for applying for the competition and implementing the mobility of teaching staff. Instructions for applying to the competition and application forms are part of this Call and are available on the website of VETU: <http://www.evtos.hr/en/cooperation/erasmus/forms>.

Teaching staff who apply for the Call, provided that their application is accepted, but do not enter the circle of scholarship staff, can go on exchange at their own expense (so-called zero-grant mobility). All the same rules apply to zero-grant mobility as for the mobility of staff who will receive Erasmus+ financial support.

Inclusion support: Persons with disabilities and/or special needs are entitled to an increased amount of financial support. When applying for the call, they should attach an additional form and medical documentation stating the degree of disability or proof of special needs.

Note: Teaching staff cannot receive financial support under the Erasmus+ program if the mobility will be financed in parallel from other funds originating from the European Union.

The financial support will be paid in kuna equivalent according to the exchange rate of the Croatian National Bank on the day the funds are disbursed.

Selection criteria

- completely and correctly filled application form and complete documentation required by the Call
- knowledge of the language in which the teaching will be conducted
- motivation to go on mobility and suitability of the candidate
- the expected effect on the candidate's further professional development at the home institution
- the expected benefit in terms of improving the teaching process and pedagogical competencies of the candidate
- the expected contribution to the internationalization strategy of the home institution as well as the host institution
- the method of disseminating experiences upon returning to the home institution

Application procedure

Send the electronically completed and manually signed application form with all the specified documentation via e-mail to the address: erasmus@evtos.hr.

Note: The mentioned forms are submitted in **.pdf** format. After sending the application, within 24 hours from the moment of sending, you should receive a confirmation of receipt of the call application to your e-mail address.

The deadline for applying to the call is September 16, 2022, until 11:59 p.m.

Publication of results

By registering for the competition, applicants agree to have their data published in the ranking list.

All applicants will be informed by e-mail about the results of the evaluation procedure. They will be published on the VETU website no later than September 23, 2022.

List of attachments

1. Application form
2. Curriculum form
3. Application form for persons with special needs
4. Application instructions (with conditions and a list of additional documentation for claiming additional financial support for underrepresented or vulnerable groups)

Final remarks

Any changes and additions to the Call will be published on the VETU website.

Selected candidates are required to comply with the prescribed procedure (of which they will be informed) before going to and upon returning from a foreign higher education institution and to submit the necessary documentation to VETU.

By applying to the Call, candidates confirm that they are aware that VETU, as the manager of personal data processing, processes their personal data from the Application specifically for the purpose of implementing the Call in question, i.e. for the purpose of implementing Erasmus+ mobility, including the publication of names and surnames on the list of selected/rejected candidates or on the list waiting lists, that is, on all subsequent lists/inventories if there is a need for them, as well as drafting and implementing contracts on the award of financial support and for the purpose of disbursing financial support.

By registering for the Call, candidates confirm that they are aware that the implementation of the Erasmus+ mobility procedure entails entering their personal data into the databases of VETU, foreign partner institutions, the European Commission, the Agency for Mobility and EU Programs, the databases of the Ministry

of internal affairs and other institutions/public legal bodies that are authorized to request and receive data on Erasmus+ scholarship holders for the purpose of implementing mobility.

Furthermore, candidates are informed that their personal data will not be processed in a way that is not in accordance with the stated purpose and positive regulations of European and national law.

Contact for additional inquiries

Erasmus+ coordinator: Edita Plaščak

email: erasmus@evtos.hr

Phone: 031/494-209

office hours: Mon – Fri, 08:00 - 12:00